



Governing Board members

*Greg Barr, Bill Garrett,
 Edwin Hiel,
 Debbie Justeson,
 Mary Kay Rosinski*
Student Trustees:
*Evan Esparza,
 Rafael Navarrete*

Chancellor:

Cindy L. Miles, Ph.D.

Grossmont President:

Nabil Abu-Ghazaleh, Ed.D.

Cuyamaca Interim

President:

Wei Zhou, Ph.D.

Next Meeting

The Governing Board's next regular meeting will be held Tuesday, Sept. 8, 2015, at Cuyamaca College's Student Center. The open session will begin at 6:30 p.m., following closed session scheduled for 5 p.m.

Meeting agendas are posted on the district [website](#) and in the district and presidents' offices 72 hours before regular meetings and 24 hours before special meetings.

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GROSSMONT COLLEGE STUDENT SERVICES TOUR

Governing Board members and district employees participated in Conversations About Student Success, which highlighted the experiences of students on the second day of classes. The tour, led by **Chris Hill**, Grossmont College interim vice president of student services, included visits to Admissions, Counseling and Financial Aid. **Natalie Ray**, high school/CTE partnerships program director, showed the new resources desk that directs students where to go when seeking assistance in student services.



Chris Hill, Cindy Miles, Bill Garrett, Mary Kay Rosinski, and Rafael Navarrete were part of a tour of Grossmont College's student services offices.

Members of the Admissions and Records office -- **Aaron Starck**, dean of admissions and records/financial aid; **Wayne Branker**, admissions and records supervisor; **Kerri Etzel**, admissions and records specialist/VA; **Mika Miller**, admissions and records specialist/international students; and **Beverly Wight**, evaluations advisor – explained how the office assists students in applying and working toward a degree or certificate.

Martha Clavelle, dean of counseling services, talked about how the office provides counseling and assessments for students and helps them develop their educational plan. Other office members who explained how counseling assists students were **Bryan Lam**, international students; **Vaunette Allen**, assessment; **Natalie Ray**, orientation; **Gary Johnson**, veteran's services; and **Renee Tuller**, general counseling.



Michael Copenhaver, director of financial aid, said over 15,000 Grossmont College students receive more than \$32 million in financial aid each year. Financial aid advisor **Luma Shamon** talked about the office's efforts to assist Iraqi students who need to show their high school diploma to get financial aid.

FOCUS ON ENROLLMENT MANAGEMENT

Nabil Abu-Ghazaleh, Grossmont College president, **Tim Flood**, Grossmont College vice president for administrative services, **Katrina VanderWoude**, Grossmont College vice president for academic affairs, and **Scott Herrin**, interim vice president of instruction at Cuyamaca College, presented a [report on enrollment management](#) initiatives within the District. **Flood** addressed the financial modeling and economic concerns; **VanderWoude** focused on enrollment management efforts to date and anticipated work ahead; and **Herrin** discussed the practical impact of enrollment management.

Chancellor **Cindy Miles** noted a delicate balance is being struck between the resources of the District, changes in the student population, and what is needed to make students successful. She thanked Academic Senate Presidents **Alicia Muñoz** and **Tate Hurvitz** for facilitating conversations with faculty about their concerns.

BOARD ACTIONS

Regarding item 304, Governing Board members voted 5-0, with **Navarrete** casting an advisory vote in favor of approving the dissolution of the corporate nonprofit status of the Associated Students of Grossmont College. **Navarrete** said ASGC is proud to formally become part of the college. He thanked **Flood** for his help throughout the process.

With the exception of item 304, all other items on the docket were approved by consent.

Revisions to the following board policies:

- BP 3430 Prohibition of Harassment
- BP 3435 Discrimination and Harassment Complaints and Investigations
- BP 6100 Delegation of Authority, Business and Fiscal Affairs
- BP 6400 Financial Audits
- BP 7110 Delegation of Authority, Human Resources
- BP 7130 Compensation
- BP 7340 Leaves

Revisions to the following administrative procedures:

- AP 3430 Prohibition of Harassment
- AP 3435 Discrimination and Harassment Complaints and Investigations
- AP 6100 Delegation of Authority, Business and Fiscal Affairs
- AP 6400 Financial Audits
- AP 7130 Compensation
- Authorized Budget and Finance matters to include accepting a report on the current budget status, and granting authority to the Chancellor to approve any budget changes; acceptance of revenues, new grants, donations and revisions to the working budget, and grant authority to the Chancellor to budget these funds; approval of purchase orders and warrants issued during July 2015; ratification of signatures of agreements.



- contract documents prior to ratification by the Governing Board at its next meeting.
- Ratified awarding Bid 15.021 for Lighting and HVAC Upgrade to Baker Electric, Inc., the lowest responsive bidder.
- Approve the annual Labor Compliance Report required by the Director of the Department of Industrial Relations.
- Considered the following District quarterly financial reports for the period ending June 30, 2015: Quarterly Financial Status Report, Quarterly Report on Trust Fund Balances, and Schedule of Investments Report.

BOARD REPORTS

Governing Board members attended the fall convocation events on both campuses, and congratulated all the faculty, staff and administration involved.

Cuyamaca College Student Trustee **Evan Esparza** and Grossmont College Student Trustee **Rafael Navarrete** attended the Community College League of California student trustee workshop with other California community college student trustees. They learned advocacy skills, roles and responsibilities as trustees, group dynamics and leading effective teams.

Welcome Week activities are underway on both campuses during the first week of classes.

CHANCELLOR'S REPORT

Chancellor **Miles** thanked and congratulated the Grossmont College Student Services staff for the tour and all those involved with the two convocation events, saying the theme for these successes is teams and teamwork.

Miles offered kudos to this year's Grossmont College Distinguished Faculty Member **Jeff Lehman** and Cuyamaca's Outstanding Faculty Members **Jesus Miranda** and part-time faculty recipient **Seth Slater**.

Miles said the Day at the Races event for District retirees, put on by the Foundation for Grossmont & Cuyamaca Colleges, was a success. She received thank you letters from retirees who enjoyed the event.



STAFF REPORTS

AFT representative **Gregg Robinson** addressed the issue of enrollment management.

Cuyamaca College Academic Senate President **Alicia Muñoz** noted that a class schedule must be offered that leads to student success, and emphasized the need for strategic cutbacks. Grossmont College Academic Senate President **Tate Hurvitz** says Grossmont faculty members understand the need for enrollment management work, that collaboration is needed, and he is pleased with the corrective actions taking place.

STAFF NOTES

Welcome to **Andrew Chavez**, Inventory Control Technician, District Services; **Violeta Casillas**, Chemistry Technician, Cuyamaca College; **Susan Geyer**, Director, Human Resources, District Services; **Michelle Miller**, Master Class Scheduler, Grossmont College; **Lida Rafia**, Associate Dean, Student Success and Equity, Grossmont College; **Ryan Shumaker**, Assistant Dean, Athletics, Cuyamaca College; **Janet Snelling**, Director, Human Resources, District Services; and **Kim Widdes**, Director, Human Resources, District Services.

PUBLIC COMMENT

Bill Hoaglin, Grossmont College philosophy instructor, and **Marit Evans-Layng**, Grossmont College biology instructor, commented on low-enrollment class closures.

Grossmont-Cuyamaca Community College District Governing Board

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